

Filey Town Council

Council Offices, 52a Queen Street,
Filey, North Yorkshire, YO14 9HE
Email: mail@fileytowncouncil.co.uk
Web: www.fileytowncouncil.co.uk
Tel: 01723 514498



Meeting of Property Committee held on **19 March 2025** at the Council Offices, 52a Queen Street, Filey YO14 9HE.

Members Present: Councillors K Hubbard (Chair), C Adnitt, M Cockerill, D Hubbard L Randall and J Robinson.

Meeting Clerk: Town Clerk Jason Spencer

Two members of the public were present (Museum Trustees).

Minutes

Minute No	Item
PR/67/24/25	Apologies for Absence There were no apologies for absence.
PR/68/24/25	Declarations of Interest There were no declarations of interests.
PR/69/24/25	Minutes of the meeting held on 11 February 2025 It was moved by Cllr Cockerill, seconded by Cllr Adnitt and; RESOLVED: To approve the minutes of the meetings held on 11 February 2025 as a correct record.
PR/70/24/25	Filey Museum a) Project Update The Chair provided an update on the project confirming that it was still on target for completion at the end of March. The main works would be completed later in the week with cleaning to take place the following week. The Chair was confident that although there had been some additional costs incurred along the way, overall the project would be delivered within budget. It was moved by Cllr Cockerill, seconded by Cllr Robinson and;

RESOLVED: To advise the Trustees that, following completion of the project, the keys for 8-10 Queen Street would be handed back to Trustees on week commencing Monday 7th April 2025.

b) Correspondance Received

The Committee noted correspondance received from the Filey Museum Trustees following their recent annual meeting. It was noted that at that meeting three of the trustees had resigned. The letter therefore provided details of new trustees and their plans for taking the Museum forward. Two of the trustees were present at the meeting who summerised their new approach, confirming that they would be moving towards establishing a Community Interest Organisation and adopting the Association Model. They also outlined their plans for rotating exhibits and ideas for developing new sources of income. It was noted that the trustees intended to set up an open meeting where participants would be encouraged to discuss the future development of the Museum and its exhibits.

It was noted that, in the letter, the trustees had offered to make the resignation letters of the former trustees available to the Committee. It was therefore moved by Cllr Randall, seconded by Cllr Robinson;

RESOLVED: To ask the trusees if they would be willing to share a the content of the resignation letters with the Committee.

c) Open day

The Chair reported on arrangements for the open day to be held on 31 March 2025. It was noted that a rota had been set up to make sure that there was sufficient cover to welcome visitors. Cllr D Hubbard confirmed that, to assist the guides in showing visitors round, he would be producing a list setting out details of the tasks completed as part of the project.

It was suggested that the Trustees may wish to consider displaying some of the before and after photographs once it reopened.

d) Long term options for the windows.

The Committee recognised that the repair work to the exiting frames was not a long-term solution and that, as vents alone were not enough, going forward replacement windows with openings were needed. It was moved by Cllr Cockerill, seconded by Cllr D Hubbard and;

RESOLVED: To initiate a project to get the upstairs windows replaced by obtaining quotes and specification for suitable replacements.

<p>PR/71/24/25</p>	<p>Parish Woods</p> <p>Members of the Committee visited the woods before the meeting.</p> <p>Having inspected the path through the woods the Committee were satisfied that, although it was worn, the underlaying stones had consolidated, there was no evidence of any pits or puddles. It was therefore agreed that no work was required at this moment in time.</p> <p>During the visit members of the Committee had noted that in places the fencing on the north side of the path had been rolled back and that a number of fence posts had rotted at their base. It was also reported that there had been some fly-tipping at the southern side of the wood</p> <p>It was noted that the main purpose of the fencing was to protect members of the public by keeping them away from the methane vent pipes and to protect wildlife. It was confirmed that some members of the public were removing the fencing as they were concerned about a deer being injured by it.</p> <p>It was therefore moved by Cllr D Hubbard, seconded by Cllr Cockerill and;</p> <p>RESOLVED: To leave the two areas open where the fencing has been removed but cut back the remaining wire and provide signage warning to keep to the path.</p> <p>In discussing the rotting posts it was moved by Cllr Cockerill, seconded by Cllr Randall and;</p> <p>RESOLVED: To write the Filey Bird Obervatory and Group (FBOG) to bring their attention to the rotting fence posts and fly-tipping on site.</p>
<p>PR/72/24/25</p>	<p>Filey Bandstand</p> <p>The Committee considered three quotes received from contractors to repair, clean and paint the Bandstand and install new lighting. It was moved by Cllr Randall, seconded by Cllr Robinson and;</p> <p>RESOLVED: To accept the quote of £4,245.70 received from Watson Construction (Filey) Ltd.</p>
<p>PR/73/24/25</p>	<p>Council Offices – 52A Queen Street</p> <p>a) Roof Repairs</p> <p>It was noted that the contractor was currently onsite to complete repairs to the roof over the Council Chamber foyer and replace slipped roof tiles.</p>

	<p>b) Painting Valuation</p> <p>It was noted that the painting had been valued at £300. It was therefore confirmed that it was already covered by the Council's insurance. It was agreed that the Committee would look at where to hang it once the work in the Council Chamber was complete.</p> <p>c) Mayoral & Honours Boards</p> <p>It was noted that the order had been placed but the contractor had not yet provided timescales for delivery and installation.</p> <p>It was noted that once this work was completed the Committee would look at repositioning photographs and artwork around the Chamber.</p> <p>d) Office exterior</p> <p>The Committee discussed works required to the Council Offices on Queen Street. It was moved by Cllr Cockerill, seconded by Cllr Randall and;</p> <p>RESOLVED: To approve works to clear the moss from the paving to the front and rear of the building, remove weeds from the gutting and repoint brickwork where cement is missing.</p> <p>The Committee also discussed a suitable frame for the portrait of the King. It was moved by Cllr Adnitt, seconded by Cllr Hubbard and;</p> <p>RESOLVED: To purchase an A2 frame with the Edwardian design to replace the frame currently used for the portrait of the King.</p>
PR/74/24/25	<p>Memorial Gardens</p> <p>a) Gate Restraint</p> <p>Cllr Cockerill confirmed that he had contacted a contractor to look at supplying and installing a restraint and repair the hinge on the access to the water supply and had been quoted £200.</p> <p>It was moved by Cllr Cockerill. Seconded by Cllr Robinson and;</p> <p>RESOLVED: To approve the appointment of Scaife Fabrications Limited to supply and fit a gate restraint and repair and replace the hinge on the water tap cover at a cost of £200.</p>

	<p>b) War Memorial Inscription</p> <p>Following discussions at previous meetings about a request to amend the war memorial to record W E Campling rather than W C Campling, Councillor Cockerill reported on further research on the history of the family which suggested that W E Campling should be recorded on the Memorial as he lived in Filey and was killed in service. The Committee discussed whether it was possible that W C Campling and a W E Campling were different people who were lost in the same conflict and concluded that this was unlikely. It was therefore moved by Cllr D Hubbard, seconded by Cllr Cockerill and;</p> <p>RESOLVED: That Cllr Cockerill be asked to contract the local engraving company to discuss the practicalities of altering the middle initial inscription for W Campling from “C” to an “E” and obtain a price for carrying out the work.</p> <p>Councillor Cockerill declared an interest in this matter as, through marriage, he was related to a member of the family making a request for the alternation of the Memorial.</p> <p>c) Yorkshire in Bloom</p> <p>The Committee considered a request from Filey in Bloom that the Council considers whether to enter the Memorial Gardens into Yorkshire in Bloom. It was moved by Cllr Randall, seconded by Cllr Robinson and;</p> <p>RESOLVED: To advise Filey in Bloom that the Council would like the Memorial Gardens to be entered into Yorkshire in Bloom.</p> <p>d) Live and Recorded Music Licence – 9 Murray Street</p> <p>The Committee discussed a recent License application received by North Yorkshire Council on a property adjacent to the Memorial Gardens. Members were concerned about the possible impact of live and recorded music on events in the Memorial Gardens as the application included mornings during the week and at weekends and the venue has a roof terrace to the rear of the property. It was therefore moved by Cllr Cockerill, seconded by Cllr Hubbard and;</p> <p>RESOLVED: To ask the Clerk to write to North Yorkshire Council asking them to give consideration on whether there could be a condition on the licence to make sure that live and recorded music from 9 Murray Street did not impact on acts of remembrance in the Memorial Gardens.</p>
PR/75/24/25	<p>Boundary Stones</p> <p>The Committee considered a quote to clean, recut and repaint the boundary stones on Scarborough Road and Muston Road received</p>

	<p>from the company that supplied them. After discussion the Committee concluded that as the stones did not require a significant amount of work on them they could be cleaned without appointing a contractor. It was therefore moved by Cllr Robinson, seconded by Cllr Adnitt and;</p> <p>RESOLVED: To ask Cllr Cockeril to clean the boundary stones with a Sodium Hypochlorite solution and once this was completed ask Cllr Randall to repaint the lettering.</p> <p>The Clerk reminded Councillors to wear protective clothing and high visibility clothing when working on land adjacent to the highway.</p> <p>It was suggested that the welcome to Filey signs needed repair and/or replacement. It was agreed that the Clerk would find out who was responsible for them.</p>
<p>PR/76/24/25</p>	<p>Items for next meeting</p> <ul style="list-style-type: none"> • Memorial Gardens • Queen Street Offices • Bandstand • Boundary stones • Museum Update
<p>PR/77/24/25</p>	<p>Date and Time of Next meeting</p> <p>It was noted that the next meeting for the Committee would take place at 2.00pm on Wednesday 30 April 2025.</p>

Meeting ended 3.20pm

Signed:

Print Name:

Date:

Signature: Date: